THE WOODLANDS TOWNSHIP

BOARD OF DIRECTORS

BUDGET WORKSHOP #1

JULY 21, 2010

MINUTES

THE STATE OF TEXAS

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in special session, open to the public, on July 21, 2010, posted to begin at 9:00 a.m. The meeting was held at the office of The Woodlands Township, Board Chambers, 10001 Woodloch Forest Drive, Suite 600, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Treasurer Ed Robb,

Director Nelda Blair, Director Tom Campbell, and Director Peggy Hausman

DIRECTORS ABSENT: Chairman Bruce Tough

Don Norrell, President/General Manager, John Powers, Assistant General STAFF/ADVISORS:

Manager Community Services, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Nick Wolda, Director of Community Relations/CVB President, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Manager of Community

Relations

CALL TO ORDER;

Vice Chairman Matthews served as Chairman and called the meeting to order at 9:00 a.m.

CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA;

Vice Chairman Matthews called for a motion and second to adopt the meeting agenda.

MOTION: Motion by Secretary Hunter; second by Director Campbell

VOTE: Ayes: Vice Chairman Matthews

> Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Absent: Chairman Tough ACTION: Motion passed unanimously.

RECOGNIZE PUBLIC OFFICIALS:

No public officials were recognized.

PUBLIC COMMENT:

There was no public comment.

RECEIVE AND CONSIDER THE 2011 OPERATING BUDGET AND FIVE-YEAR PLAN;

Don Norrell referred the Board to two budget documents: 2011 Annual Budget/Five-Year Plan and a Budget Planning Initiatives binder containing issues that the Board discussed at the June 23, 2010 Budget Preview meeting. Mr. Norrell then commented that the 2011 Budget was prepared while keeping in mind the following key objectives:

- Develop a budget and financial plan that meets the short term and long term needs of the Township.
- Continue to provide high quality services and amenities.
- Provide enhancements to services as needed and appropriate.
- Maintain and replace capital assets and facilities as necessary.
- Create financial flexibility for change conditions and opportunities.

Following Mr. Norrell's introductory remarks, Monique Sharp was called on to make a presentation. Ms. Sharp used a PowerPoint presentation to give a high level overview of the Proposed Budget/Five-Year Plan. Areas reviewed by Ms. Sharp included:

- Consolidated Budget
- Revenues
- Expenses
- Debt Service
- Capital Projects
- Five-Year Plan

A copy of the PowerPoint presentation is attached hereto as Exhibit "A".

At 9:55 a.m., Vice Chairman Matthews called for a motion and second to recess the Budget Workshop of the Board of Directors of The Woodlands Township in order to review and discuss The Woodlands Fire Department's 2011 Proposed Annual Budget.

MOTION: Motion by Treasurer Robb; second by Secretary Hunter

VOTE: Ayes: Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Absent: Chairman Tough
ACTION: Motion passed unanimously

At 10:15 a.m., Vice Chairman Matthews called for a motion and second to reconvene the Board of Directors Budget Workshop of The Woodlands Township.

MOTION: Motion by Treasurer Robb; second by Director Campbell

VOTE:

Ayes: Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Absent: Chairman Tough

ACTION: Motion passed unanimously.

Vice Chairman Matthews then called for a five minute break before continuing with a review and discussion of Department services and expenditures.

Following the break, Monique Sharp was called on to review and discuss services and expenditures for the following departments:

- Law Enforcement/Security Services
- Neighborhood Services
- Transportation

The 2011 Budget Plans for Law Enforcement Services, Neighborhood Services and Transportation are attached hereto as Exhibit "B".

BOARD ANNOUNCEMENTS; AND

None

ADJOURN

As there was no further business to discuss, Vice Chairman Matthews called for a motion and second to adjourn the meeting at 11:10 a.m.

MOTION: Motion by Director Blair; second by Secretary Hunter

VOTE:

Ayes: Vice Chairman Matthews

Secretary Hunter Treasurer Robb Director Blair Director Campbell Director Hausman

Nays: None

Absent: Chairman Tough

ACTION: Motion passed unanimously.



Claude Hunter

Secretary, Board of Directors

EXHIBIT OMISSIONS*

EXHIBIT "A"

EXHIBIT "B"

*To view Exhibits, please contact the Records Management Analyst at 281-210-3800.